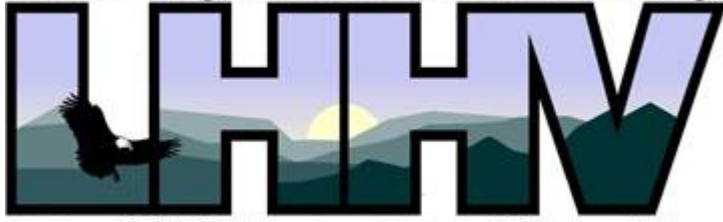


Laurel Highlands Historical Village



Be Proud of Who You Are - Be Proud of Your Heritage

Laurel Highlands Historical Village
172 Allbaugh Park Road
Johnstown, PA 15909
(814) 241-6123 Office
Secretary/Treasurer Patti Defibaugh at [814-288-7017](tel:814-288-7017) after 5 PM
501 (3c) 86-1079004
LHHV web site blogguyz.com/lhhv

March 16, 2018

Ladies and Gentlemen:

Laurel Highlands Historical Village is partnering with Cambria County to host a 2 day Arts and Heritage Festival at Duman's Dam Park on Saturday Sept 15, 2018 and Sunday September 16, 2018. We are inviting Arts and Craft Vendors to attend our event. Our event allows you to show case your products. This event is a first of its kind, one that is well over due. The event will show case not only your crafting skills, but the history of Pennsylvania. The cost to you is \$35.00 fee per day. Please fill out the application below and return by deadline.

We plan to have musical entertainment, craft and food vendors, artisans, non-profit agencies sharing what service their organization provides in the community and the history of their organization and encampments depicting the different military camps during different war eras.

Go to blogguyz.com/lhhv then click on arts & heritage festival applications then the Crafting application

Please contact Executive Director, Ron Shawley if interested at [814-241-6123](tel:814-241-6123) or 1wildfire@atlanticbb.net or Secretary/Treasurer Patti Defibaugh at [814-288-7017](tel:814-288-7017) after 5pm or Patti0731@aol.com. We need your reply by May 31, 2018.

Side note if you can dress in ethnic clothing or any period style clothing that would be great. You don't have to, but it would add to the whole theme of the event.

Thank You for Your Support and Consideration:

Ron Shawley

Executive Director

Laurel Highland's Historical Village VENDOR POLICIES AND PROCEDURES

Regulations:

1. All display items must comply with all Federal, Provincial and Municipal laws and standards regarding the display of items to public.
2. Laurel Highland's Historical Village, Incorporated N.P. reserves the right to locate your craft booth.
3. Vendor's merchandise must be displayed in a manner approved by LHHV. Tables, benches 10 x 10 tent are not provided.
4. The vendor must supply his/her own equipment such as chairs, tables, tent and other items of concern.
5. Display and signage must not be higher than 5 feet above floor level and should not block sight lines.
6. All displays must be deemed safe and aesthetically pleasing.
7. Signage shall contain no misleading information. (No tacking of signs/banners to trees or village buildings)
8. Common aisles must be kept clear of all equipment and stock at all times. All additional equipment must be stored out of view within the assigned rental space.
9. Vendors are solely responsible for set up, break down and cleanup of the assigned rental space.
10. Everybody must try their best to be environmentally friendly. This means that all items must be exchanged in a waste freeway. (e.g. If you are selling drinks, include reusable cups in the cost of the drink.)
11. Throughout the duration of your stay you are responsible for all of your own waste. Please bring garbage bags, or whatever else you may need to take care of this. We will provide proper disposal containers for all trash. We enforce our "Leave No Trace" ethic. Please pack out everything you bring in.
12. Loading and unloading is permitted in the designated loading zones only. Parking is not permitted in these areas.
13. Vendors are also allowed to walk about and hand out pamphlets, for your craft items.

Hours of Operation:

1. Vendors are to be fully operational no later than 10 a.m. and begin break down no earlier than specified park closing time. Saturday dusk Sunday 6 PM

Procedures:

All approved vendors will need to pick up vendor's pass from the vending coordinator. This pass will be granted only when the vending fee has been paid on or before the assigned deadline. Vendors outside of the Johnstown area and those vendors who cannot meet in person can mail payment directly to Patti Defibaugh 434 Locust Street Roaring Springs PA 16673 and can pick up their vending pass at the gate.

Rates:

Rate is \$35.00 per day for a 10 x 10 booth - A 10 x 20 Booth is \$70.00 a day

Payment:

Payments must be made in cash or by check payable to Laurel Highlands Historical Village, Incorporated, N.P.

Laurel Highlands Historical Village, Incorporated N.P. reserves the right to adjust or alter the policies and regulations as necessary for the operation of the Village.

Application Below

Laurel Highlands Historical Village Crafting Application 2018

CAMBRIA COUNTY ARTS & HERITAGE FESTIVAL

September 15 and 16

from Saturday 10am until sunset and Sunday 10am until 6pm.

Postmark Deadline July 31, 2018

Name of Crafting Business _____

Application

Contact Person _____

Telephone _____ Cell Phone _____

Street Address _____

City _____ State _____ Zip Code _____

Email address _____ Website _____

TAX ID Number _____

[] Single Booth Fee (10x10) \$35.00 a day Double Booth Fee 10 x 20 \$70.00 a day

Credit Card # _____ Type of card i.e. Visa, MasterCard etc. _____

Expiration Date _____ Credit Card Code _____

ENTIRE PAYMENT MUST BE SUBMITTED WITH APPLICATION There will be a \$35.00 fee for each returned check from your bank.

Make checks payable to Laurel Highlands Historical Village (LHHV) and Patti Defibaugh 434 Locust St., Roaring Spring, PA 16673

mail payment to

IMAGES OF your display if you have one MUST BE EMAILED TO: Patti0731@aol.com Submit one(1) file (JPEG or GIF) for each image. PHOTOS : If no picture available send copy of what will be on display. Digital images ONLY.

Vehicle information - Please list vehicle for your assigned space: vehicle, camper/RV, trailer.

Parking is **EXTREMELY** limited. Be specific

Vehicle _____ Vehicle Plate# _____ Vehicle Length _____

Camper/RV Make _____ Length _____ Camper/RV License Plate# _____

Trailer/Tow Make _____ Length _____ Trailer/Tow License Plate# _____

This application serves as a contract for exhibiting at the Cambria County Arts & Heritage Festival. Upon acceptance, exhibitors in the Crafting Market will be held to the rules and guidelines listed in this contract. Please read carefully and retain a copy of the application/contract and conditions of the show for your records.

Signed by _____

Title of signee _____

Mail applications to Laurel Highlands Historical Village(LHHV) c/o Patti Defibaugh, 434 Locust Street, Roaring Spring, PA 16673. Questions: Email Patti0731@aol.com or call 814-224-7557.