

Laurel Highlands Historical Village Artist Market Application 2018
CAMBRIA COUNTY ARTS & HERITAGE FESTIVAL

September 15 and 16
from Saturday 10am until sunset and Sunday 10am until 6pm.

Postmark Deadline July 31, 2018

Name of Business _____

Application Contact Person(s) _____

Telephone _____ Cell Phone _____

Street Address _____

City _____ State _____ Zip Code _____

Email address _____ Website _____

PA State Tax License Number _____

Non Refundable Application Fee \$5.00 \$ _____

Single Booth Fee (10x10) \$50.00 \$ _____

Double Booth Fee (20x10) \$75.00 \$ _____

Electric Fee \$5.00 (**electric is limited, there will be NO sharing of electric**) \$ _____

Reason electricity is needed _____

Check # _____ Date _____ Total \$ _____

Credit Card # _____

Expiration Date _____ CVV2 Credit Card Security Code _____

ENTIRE PAYMENT MUST BE SUBMITTED WITH APPLICATION There will be a \$35.00 fee for each returned check from your bank.

Make checks payable to Laurel Highlands Historical Village (LHHV) and mail payment to Patti Defibaugh 434 Locust St., Roaring Spring, PA 16673

IMAGES OF YOUR WORK MUST BE EMAILED TO: Patti0731@aol.com Submit one(1) file (JPEG or GIF) for each image. PHOTOS : Submit five(5) photos total three(3) of work, one(1) of your work being made in your workshop, and one(1) of work displayed in booth. Digital images ONLY. The work in the photo must be an accurate representation of the work sold in the Artist Market at the time of the Festival.

Vehicle information - Please list vehicle for your assigned space: vehicle, camper/RV, trailer.

Parking is **EXTREMELY** limited. Be specific

Vehicle _____ Vehicle Plate# _____ Vehicle Length _____

Camper/RV Make _____ Length _____ Camper/RV License Plate# _____

Trailer/Tow Make _____ Length _____ Trailer/Tow License Plate# _____

This application serves as a contract for exhibiting at the Cambria County Arts & Heritage Festival. Upon acceptance, exhibitors in the Artist Market will be held to the rules and guidelines listed in this contract. Please read carefully and retain a copy of the application/contract and conditions of the show for your records.

Mail applications to Laurel Highlands Historical Village(LHHV) c/o Patti Defibaugh, 434 Locust Street, Roaring Spring, PA 16673. Questions: Email Patti0731@aol.com or call 814-224-7557.

CONDITIONS OF THE SHOW:

1. The Artist/Craftperson hereby referred to as (Exhibitor), who designs the work and is a principal of the business, must be present to show their work. If the craft or art is signed by an individual, they are the person required to be at the Festival. If the business is named after the artist, that individual must be at the Festival in person.
2. All work must be original and completely finished. No imports, kits, items made from kits, items made using commercial patterns or commercial molds, items assembled from pre-manufactured components. unfinished work.
3. Artist may not display items that are not listed on the application without prior approval. Artist may only show work that is typified by the photos and that is handmade by the artist listed on the application. The artist will be asked to remove any item not listed on the application or not depicted in the photos or not handmade by the artist or the artist may be removed from the Festival with no refund given.
4. An application is a commitment to show. No refunds shall be given after May 31, 2018.
5. Post dated checks will not be accepted. Please do not ask the Festival office to hold your check.
6. All fees must be paid in advance. No exhibitor will be permitted to set up until after all fees are paid in full.
7. Once determined, all assigned spaces are final. Once assigned, vendors are not permitted to set up elsewhere.
8. The exhibitors booth must be open and staffed during all regular Festival hours. Anyone arriving late, leaving before closing or breaking down during Festival hours may be refused entrance to future Festivals.
9. Spaces not occupied by 8pm September 14th may be filled with another vendor or programming with no refund or allowance whatsoever.
10. All Artist Market exhibitors will be issued a vehicle parking pass which must be displayed in the vehicle.
11. Exhibitors may not bring pets to the Festival.
12. The exhibitor agrees to carry insurance covering the loss or damage of any piece of art, equipment and other supplies that relate to the display. Include Certificate of Liability with application
13. Once assigned a space, vendors are not permitted to set-up elsewhere.
14. Exhibitors found in violation of any of the "Conditions of Show" My be excluded and have their exhibits removed from the Festival by LHHV Staff.
15. This contract constitutes the entire agreement between the parties hereto and there are no other understandings, oral or written, relating to the subject matter hereof. This agreement may not be changed, modified, or amended, in whole or in part, except in writing and signed by all parties.

LHHV IS NOT RESPONSIBLE FOR LOSS OR DAMAGE TO TENTS, VEHICLES, TRAILERS, MERCHANDISE OR PERSONS.

Release and Acceptance

General Release and Acceptance of Rules – This contract is for the Cambria County Arts & Heritage Festival to which exhibitor applies or is accepted. **I, the applicant, have read this licensing application contract and agree to abide by said conditions. I, the applicant hereby declare and affirm that any and all work I exhibit has been personally hand-produced by me.** In addition, I, the applicant, do expressly release the Cambria County Arts & Heritage Festival of and from any and all liability for any damage, injury, or loss to any person, business or property which may arise from the licensing and occupation of the exhibit space by the applicant and agree to hold and save the Festival harmless of any damage, injury or loss by reason thereof. I understand that if this application/contract is not accepted, fees (both fee and electric fee if submitted) will be returned. If this application/contract is accepted, I give permission to use my name, business name, photos, item prices and any photographs, videotape, or images taken of me or any items for any and all purposes. If accepted, I authorize my credit card listed above to be charged all fees.

Applicant Signature _____ Date _____

My Craft Category _____(choose from the below categories.
Baskets, Candles, Children, Clay & Pottery, Fiber, From the Kitchen(see below), Fine Art, Garden, Glass, Home Décor, Jewelry, Leather, Metal Work, Mind & Body, Miscellaneous, Pet, Sculpture and Woodworking.
Detail of Category _____

Description _____

Accepted Categories: Listed Above. "From the Kitchen"—no more than 10% of the product can be ready to eat. LHHV reserves the right to determine amount, type, quality, and quantity. Ready-to-eat products are considered a food both and a food both application must be submitted. The Artist Market Committee reserves the right to reassign categories at their discretion. **Not Accepted-** Any commercially produced works. No Buy/Sell items. Works made from commercially produced patterns, molds or castings. Items made from kits. When it is necessary to use commercially produced materials to complete the function of the work, the pre-manufactured components must be subordinate to the original to the original artistic interpretation and technique of the finished product and cannot be sold separately.

Notices/Notifications:

- 1, Decisions will be mailed out after April 1, 2018. Please do not call the office regarding your acceptance status before this date.
2. Payments will be processed upon acceptance.
3. Set-up begins Friday September 14th. Check in times-9am to 6pm.
5. Unload everything from your vehicle and **remove your vehicle from the park** before you start setting up.
6. Absolutely no set-up will be permitted Saturday or Sunday.
7. Vendors may drive their vehicles into the park each morning to stock their booths. All vehicles must be out of the park by 9 am.
8. Vehicles may reenter the park after 8pm Saturday and after 7pm on Sunday.
9. No refunds will be given after the acceptance notice is mailed out.
10. No exhibitor is given exclusivity.
11. Artist must collect their own 6% sales tax. The contact number for PA Tax is 1-888-PATAXES.
12. A \$35 fee is charged each time a check is returned by your bank.
13. Unloading of all equipment and moving equipment to individual booths shall be totally the responsibility of the Artist Market Vendor. Park personnel, Festival staff and volunteers will not be permitted to assist due to the potential for personal injury.
14. All spaces are outdoors. Do not assume the ground will be level, be prepared to deal with uneven surfaces. Bring adequate materials to ensure the stability of your booth.
15. Artists are **NOT** permitted to tear down until after 6:00PM on Sunday, September 16th. All artists must vacate the park by 8pm Sunday evening.

PARKING: Parking at the Festival is extremely limited. Your parking space may be within walking distance to your booth space. The Festival works very hard to organize parking in order to accommodate all exhibitors. All potential parking locations are distributed with consideration of booth location. One(1) parking permit is issued to all Artist Market exhibitors in a designated lot and space, upon check-in including campers/RVs, trailers and tow vehicles. Permits are issued for primary vehicle only—additional permit(s) required for any towed vehicles/trailers. Your parking permit must be displayed on the vehicle at all times for identification. Exhibitors incorrectly or illegally parked **WILL** be required to move their vehicles. Exhibitors are asked to abide by all parking rules to avoid disruption during the Festival.

AWARDS: There are three(3) awards exclusively for the Artist Market. The Art Award, Heritage Award and Cambria County Award. All award winners will receive special recognition at the Festival.

Mail application to LHHV- C/O Patti Defibaugh, 434 Locust St., Roaring Spring, PA 16673.